



**REPORTING OFFICER NARRATIVE**

Clay County Sheriff's Office

		OCA 2006-018919
Victim RIDGEVIEW ELEMENTARY	Offense BURGLARY	Date / Time Reported Wed 07/12/2006 09:26

On 7/12/2006, approximately 0921 hours, I was dispatched to 421 Jefferson Ave Orange Park, FL 32065 in reference to a burglary. Upon my arrival, I made contact with Charles Miller (RP) who stated sometime last night, 7/11/2006, someone broke into four portable buildings and vandalized the inside of the buildings. C.Miller said that approximately 0900 hours, he was delivering supplies to Building 754 and noticed someone had discharged a fire extinguisher inside the building. C.Miller began a check of the remaining buildings and found Building 759 and Building 716 had a fire extinguisher discharged inside them. Building 730 had a fire extinguisher discharged inside and paint, glue, shaving cream, and glitter thrown throughout the Building. C.Miller contacted the Clay County Sheriff's Office to report the incident.

The following personnel were notified and responded to the scene: Lt Dangerfield (806), Sgt Alexander (722), and D/S (ET) R. Kittles (6438). R.Kittles took and photographs of the area and processed the crime scene for evidence.

During my search of the area, I noted the following items:

Building 754 had a fire extinguisher residue across the floor and tables. There was one set of foot prints on the carpet. A fire extinguisher was located on the rooftop of Building 756. No signs of forced entry.

Building 759 had a fire extinguisher residue across the floor and tables. The footprints on the carpet were from C.Miller when he had opened the building. There was damage to the interior wall of the building where a piece of drywall had been damaged. On the rooftop of Building 759 was a hand held fire extinguisher. No signs of forced entry/

Building 716 had a fire extinguisher residue across the floor and tables. The footprints on the carpet/floor matched the footprints found in building 759 and 754. The inside portion of the door lock showed a small amount of paint was missing from the lock and the wooden jamb appeared to have a pry mark from a small object.

Building 730 had a fire extinguisher residue across the floor and tables. There was also paint, glue, shaving cream and glitter thrown across the walls, computers, and floors. Under Building 730, there was a trash can with empty paint containers, glue containers, and shaving cream cans. The window near the front door was unsecured.

C.Miller stated that on 7/11/2006 there were teachers and custodians in building 759 and 730. C.Miller said the estimated cost of clean up and damages is approximately \$5000.00.

A sworn statement was collected from C.Miller and submitted with an incident report. The evidence collected from the crime scene was processed by R.Kittles and submitted into the Clay County Sheriff's Evidence.

This is an active case being transfered to YRU for further investigation.

# MIDDLEBURG HIGH SCHOOL

3750 County Road 220 Middleburg, FL 32068

Phone: (904) 213-2100

Fax: (904) 291-5462

David S. Broskie  
Principal

Treasure Pickett  
Vice Principal

Charles McGuckin  
Assistant Principal

Al De Jesus  
Assistant Principal

Brenda Troutman  
Assistant Principal

W. Alan Powers  
Athletic Director

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TO: Philip Hans Coordinator of Property  
FROM: Al De Jesus, Assistant Principal  
RE: Trade-In of a Ricoh Copier  
DATE: August 2, 2006

Our Ricohgraph copier, Property number 72762 has been inoperable and is beyond economical repair. We have negotiated a trade in on a new copier with Copyfax. Listed are the details for your approval:

#### Trade-in:

- Ricoh Model: FT3713
- Property Number: 00072762
- Serial Number: A7419830906
- Acquisition Cost: \$1,312
- Acquisition Date: 05/07/99
- Allowance of Trade-In: \$0.00
- Reason for Trade-In: Machine inoperable, repair not covered under warranty contract.

#### Item To Be Purchased:

- Digital-Ricoh Aficio Copier
- Serial Number: K8366440715
- Vendor: Copyfax
- Cost of new Copier: \$2596
- Method of Payment: Internal Accounts, P.O. Number 90111



# Middleburg High School

3750 County Road 220 Middleburg, FL 32068

Phone: (904) 213-2100

Fax: (904) 291-5462

<sup>Broskie</sup>  
David J. McDonald, Ed.D.

Principal

Rebecca J. Palmer  
Vice Principal

Charles J. McGuckin  
Assistant Principal

Tara T. Richardson  
Assistant Principal

Robert J. Hume  
Director of Guidance

W. Alan Powers  
Athletic Director

TO: Philip Hans  
FROM: David Broskie *David Broskie*  
DATE: July 12, 2006  
RE: Ricoh Copiers – Trade-ins

MHS Media Center has purchased a new Ricoh b/w copier and would like to trade in two old machines as follows:

- (1) Ricoh Aficio Color 2003, CCSB#72863, SN#396-711—0119  
Date Acquired: 11/3/99  
Cost: \$8,037.00  
Trade-in Value: One year's free maintenance on new copier  
Reason for trade: Copyfax will not provide a maintenance contract due to the age of the machine. *Rm. 148 - Library*
- (2) Ricoh Copier FT 7670, CCSB#66300, SN#7107480084  
Date Acquired: 8/28/97  
Cost: \$18,502.00  
Trade-in Value: None (agreed to dispose of the machine for free)  
Reason for trade: Parts no longer available for repairs. *Rm. 328 - Inside Band Rm 335*

The purchase order for the new copier has not been finalized. A copy of the PO will be sent to you by July 31, 2006.

A copy of the proposal for the new copier to be purchased from Copyfax is attached.

MHS Property Manager

*Adrian No. Pappas*